

To: Members of the Oxfordshire Health & Wellbeing Board

## **Notice of a Meeting of the Oxfordshire Health & Wellbeing Board**

**Tuesday, 29 January 2019 at 10.00 am**  
**County Hall, New Road, Oxford**



Yvonne Rees  
Chief Executive

January 2019

Contact Officer: **Julie Dean, Tel: 07393 001089**  
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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Kiren Collison (Clinical Chair, Oxfordshire Clinical Commissioning Group)

### **Board Members:**

Stuart Bell CBE	Chief Executive, Oxford Health Foundation Trust
Lucy Butler (Oxfordshire County Council)	Director for Children's Services
Christine Gore	District Councils Representative
Cllr Steve Harrod (Oxfordshire County Council)	Cabinet Member for Children & Family Services and Chairman, Children's Trust
Dr Bruno Holthof	Chief Executive, Oxford University Hospitals Foundation Trust
Cllr Andrew McHugh (Cherwell District Council)	Chairman, Health Improvement Partnership Board
Val Messenger (Oxfordshire County Council)	Director of Public Health -Interim
Louise Patten	Chief Executive, Oxfordshire Clinical Commissioning Group
David Radbourne (NHS England)	Director of Commissioning Operations (South Central)
Yvonne Rees (Oxfordshire County Council)	Chief Executive, Oxfordshire County Council
Dr Ben Riley (Oxfordshire GP Federation)	GP Representative
Prof George Smith	Chairman, Healthwatch Oxfordshire
Councillor Lawrie Stratford (Oxfordshire County Council)	Cabinet Member for Adult Social Care & Public Health and Chairman, Older People's Joint Management Group
Kate Terroni (Oxfordshire County Council)	Director for Adult Services
Louise Upton (Oxford City Council)	Vice-Chairman, Health Improvement Partnership Board

**Notes: • Date of next meeting: 14 March 2019**

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Welcome and Context**

**10:10**

10 minutes

The Chairman will welcome the CQC inspectors to the meeting and will provide context/background to the CQC follow-up review.

6. **CQC Local System Review Progress Report (Pages 1 - 22)**

**10:20**

80 Minutes

Following the local CQC system review of Oxfordshire, which took place in November 2017, the CQC re-visited the system one year later in November 2018 to look at progress against the submitted action plan that was developed in response to the findings.

Attached at **HWB6** is the full report of the progress review from the CQC for presentation to the Board.